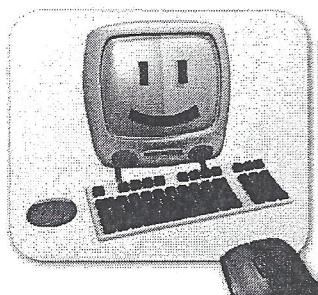# COMPUTER CLASS

Today's youth can use a cell phone or iPad for entertainment by the time they are two years old. They instinctively know how to manipulate these devices and are not afraid to explore them to learn what they can do. Teaching computers to today's child can be very challenging because the students have a lot of prior knowledge from which to draw.

Technology changes every day and today, most jobs require that you have some knowledge about computers. Students are now challenged to do research on the internet and use computers to type papers. In readying our students for the challenges of the future, we provide a class in Computers for every student in PreK through 8th Grade.

The Diocesan Curriculum in Computers is a progressive curriculum that begins with the basics of finding characters on the keyboard to learning how to write and save documents to learning how to find information on the internet and write research papers using graphics and other excellent tools. Students will use a variety of software and internet resources to learn Graphic Design and Desktop Publishing. Students will also be taught how to use Microsoft Word™, Microsoft Office™, Excel™, Publisher™, and PowerPoint™ as well as other design and publishing tools. Students in Junior High grades will also be introduced to the basics of programming or coding.

Grading

PreK and Kindergarten will be graded with an "S" on their report cards.

1st **through** 3rd **Grade:** S for Satisfactory and I for Incomplete Work

4th **through** 8th **Grade:**

O for Outstanding, consistently demonstrates better than average understanding of the concept or skill taught, is able to apply to projects, documents, and other assessments, and is able to work independently once the concept or skill is taught.

S for Satisfactory, demonstrates satisfactory understanding of the concept or skill taught, is able to apply to projects, documents, and other assessments, and is able to work independently or with minimal to moderate assistance one the concept or skill is taught.

I for Incomplete Work because projects or assignments are not completed.

U for Unsatisfactory Performance.

Please note that a grade of I or U may keep a student off of Honor Roll, as will incomplete work or assignments, or low project and test scores.

Supplies

Students in Grades 4 through 8 are required to have a FLASH DRIVE labeled with their name. Flash drives for Grade 4 will be collected and stored in the Computer Lab. Students in Grades 5 through 8 will use their Flash Drives for other classes and will therefore be responsible to bring this to class.

Also, **students in Grades 6-8 are required to have their own set of HEADPHONES** (for hygienic reasons). They are stored in a ziplock bag labeled with the student's name and kept in a drawer labeled for each grade in the Computer Lab. These may be used from year to year by the student.

Students in Grades 2-8 are asked to have a **FOLDER** labeled specifically for Computer Class.

Miss Erin Boylan 2019-2020